

IMLS Grant Conference Call—October 13, 2004

1. The group reviewed the agenda for the October 25 conference at the University of Richmond.
 - a. Greg Crane recommended including a time for Gwynne Langley and Alison Jones to present their research on how newspapers are used. This will be inserted after Rachel Frick's presentation of the present state of the project. Time allowances for morning sessions will be reduced to accommodate this change. Pat Schoknecht will revise the agenda.
 - b. Pat Schoknecht described the physical arrangements for the meeting room and for the room in which the conferees will have lunch. She will continue to work on this to determine if better table arrangements are possible in a different locale.
 - c. Bob Kenzer will send Pat corrections and additions for the list of participants.
2. Greg Crane reported that he has not yet had an opportunity to work with the original files received from Digital Divide.
3. The group discussed the year-one review meeting scheduled for October 26.
 - a. Nancy Woodall asked how CVS saves different versions of a document. Greg Crane confirmed her suppositions about it.
 - b. Another agenda item was discussion of how best to carry out automatic tagging.
 - c. Fedora implementation was added to the agenda.
 - d. At this time the Tufts team cannot identify anything that they can do or see only while at the University of Richmond.
 - e. Jim Rettig noted that he and Greg may need to meet with Tina Snellings, the UR grants office budget expert, to discuss revision of the budget for the period October 1, 2004, through May 31, 2006.
4. The UR group will devise some entertainment for the Tufts group during their free time in Richmond.

Summary drafted by James Rettig