

## IMLS Grant Conference Call—February 9, 2005

1. Alison reported on a white paper she is completing. It examines the ways various communities use print newspapers. Her findings in the print world may have implications for how electronic newspaper collections will be used.
  - a. Rachel Frick will create a link from project Web site to the earlier white paper.
2. Greg Crane reported on work on tagging at Tufts.
  - a. He continues to work on the place names authority list. A mid-19<sup>th</sup> century *Harper's Gazetteer* is a good supplement to the Getty Thesaurus..
  - b. Commodities set with an initial capital letter are sometimes identical to personal names. Commodities set with the initial upper case letter appear most frequently in ads. Brand names sometimes begin with initials and are thus easily mistaken for personal names.
  - c. Once name and place authority lists are in place, automatically tagged files will be ready for editing.
  - d. The Tufts team has figured out how to connect Oxygen to Web-based versioning software. They will send the URL to Andrew.
3. Andrew Rouner reported the following.
  - a. He has not been able to download some files from Tufts. Tufts will give him access to server.
  - b. We now have more than 500 files from Digital Divide. He has been regularizing entities that he can touch globally.
  - c. Digital Divide has reported that some images in the microfilm are too dark to scan. We are waiting for Jeremy Digital Divide to tell us how many files this problem affects.
    - i. Rachel Frick discussed options for obtaining clean images from other Richmond institutions. [After the call concluded, the Richmond team discussed these options in greater detail.]
4. Greg has “plenty of data to work with.” He needs to get output into XML.
5. Jim Rettig, Rachel Frick, and Andrew Rouner will attend Web-Wise in Washington next week. Greg Crane has registered but does not yet know if he will attend. He will let the Richmond contingent know when his plans are final.
6. Andrew Rouner will plan to make another trip to Tufts, probably later this month.
7. Jim Rettig reported that in the past week a revised budget for the remainder of the project has been worked out. The grants accounting expert at Richmond has worked with her counterpart at Tufts to develop this budget. A revised budget is a requirement for requesting an extension. Now that we have that revised budget we can request a no-cost extension. Earlier in the Week Jim Rettig e-mailed Dr. Joyce Ray to ask what other information needs to be included in the request. Once he has that information he will prepare the request.